



Minutes
of the
Property and Planning Committee of Council
Tuesday, June 14, 2011
City Council Chambers
9:00 a.m.

Action

Present: Councillor R. Lunny, Vice Chair
Councillor C. Drinkwalter
Councillor R. McKay
Councillor R. McMillan
Karen Brown, CAO
Tara Rickaby, Planning Administrator
Charlotte Edie, Municipal Treasurer
Heather Kasprick, Deputy Clerk

Regrets: Mayor Dave Canfield
Rick Perchuk, Operations Manager
Councillor L. Roussin, Chair
Councillor S. Smith
James Tkachyk, Planning Advisory Chair

A. Public Information Notices:-

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its June 20th meeting:-

- A by-law to amend Zoning By-law 160-2010 for property at 540 Second St. S
- A by-law to adopt a Community Improvement Plan for the former mill lands
- A by-law to enter into an agreement of purchase/sale of property with B. Zrobock
- Amend the Tariff of Fees by-law to include Schedule "E" changes for Property and Planning

B. Declaration Of Pecuniary Interest And The General Nature Thereof:

- a) On today's agenda
- b) From a meeting at which a Member was not in attendance

There were none declared.

C. Confirmation of Previous Standing Committee Minutes

Moved by R. McMillan, Seconded by R. McKay & Carried:-

That the Minutes of the last meetings of the Regular Standing Committee meetings held May 10, 2011 be confirmed as written and filed.

D. Standing Committee Deputations:

None

E. Presentations:

F. Reports:

1. Tariff of Fees by-law – Planning Fees

Recommendation:

That Council hereby approves the amended tariff of fees for the Planning Department as outlined in the June 14, 2011 report of Tara Rickaby, Planning Administrator, effective June 20, 2011; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges By-Law #147-2007 at its June 20, 2011 meeting to give effect to these rates; and further

That Council give three readings to a by-law to amend Schedule “E” to Tariff of Fees and Charges By-Law Number 147-2007 for this purpose.

Recommendation Approved (resolution & by-law).

HKasprick

2. Community Improvement Plan –former mill site

Recommendation:

That the Council of the City of Kenora adopts the following incentives as part of the Community Improvement Plan for the former mill site: tax-increment based (or equivalent), Brownfields re-development tax assistance, LEED®, application and permit fees assistance; Accessibility grant; and Industrial Building Improvement grant.

Recommendation Approved.

HKasprick

3. Extension of CIP for Harbourtown Centre

Recommendation:

That Staff be directed to submit a report and recommendation to Council, as part of 2012 budget submissions to extend the Community Improvement Plan program for the Harbourtown Centre.

Recommendation Approved.

HKasprick

4. Heritage Kenora Terms of Reference

Recommendation:

That Council give three readings to a by-law to adopt a new Terms of Reference for Heritage Kenora; and further

That Heritage Kenora liaison with Council will be through the Property and Planning Committee for reporting and budgeting purposes; and further

That By-law Number 143-2007 and By-Law Number 92-2009 be and is hereby repealed.

Recommendation Approved (resolution & by-law).

HKasprick

G. Other Business:

Motion - Adjournment to Closed Meeting:

That this meeting be now declared closed at 9:20 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) Personal Matter about an Identifiable Individual**
- ii) Proposed Acquisition of Land**

Committee reconvened at 9:50 a.m. with no reports.

The meeting adjourned at 9:51a.m.

The Public meeting pertaining to the Community Improvement Plan (Abitibi Lands) were then held at 10:00 a.m. Following this public meeting, The Property & Planning Committee reconvened to the open meeting at 10:46 a.m. to amend Item #2 based on the public meeting discussion.

Moved by R. McMillan, Seconded by C. Drinkwalter & Carried:-

That item #2 recommendation be hereby amended by adding the delegation for authority for approvals for applications.

2. Community Improvement Plan –former mill site

Amended Recommendation:

That the Council of the City of Kenora adopts the following incentives as part of the Community Improvement Plan for the former mill site: tax-increment based (or equivalent), Brownfields re-development tax assistance, LEED®, application and permit fees assistance; Accessibility grant; and Industrial Building Improvement grant; and further

That the Planning Administrator, the Economic Development Officer and the Municipal Treasurer be delegated as the approval authority of the applications for the Former Mill Site Community Improvement Plan.

Amended Recommendation Approved.

Discussion: The Planning Administrator would receive the initial application and would first circulate to the other internal departments to receive comments. Once all comments have been received, the Planning Administrator, Economic Development Officer and the Municipal Treasurer would review/approve, and if an agreement is required between the City and the applicant it would then come forward for signature by the Mayor and Clerk. Possible extension of this CIP will be brought into the document as a corporate issue for the next term as council.

Meeting adjourned at 10:50 a.m.

HKasprick